

# The London Criminal Courts Solicitors' Association ("LCCSA")

## Application for Identification Card

Applicant's Name: \_\_\_\_\_

Title: \_\_\_\_\_  
 First Name: \_\_\_\_\_  
 Last Name: \_\_\_\_\_  
 Suffix: \_\_\_\_\_  
 Email: \_\_\_\_\_

Affix passport size photo showing full face of Applicant. **Please print the applicant's full name clearly on the rear of the photo in case it becomes detached.**

Applicant's (or authorising solicitor's) firm's details: \_\_\_\_\_

Firm: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 City: \_\_\_\_\_ County: \_\_\_\_\_  
 Postcode: \_\_\_\_\_ DX: \_\_\_\_\_  
 Phone: \_\_\_\_\_

If the Applicant is a solicitor: \_\_\_\_\_

Roll No (**must be completed if you are admitted**): \_\_\_\_\_

Duty Solicitor PIN (if applicable): \_\_\_\_\_

If the Applicant is not a solicitor: \_\_\_\_\_

LSC Accreditation PIN (if applicable): \_\_\_\_\_

Signed declaration by the applicant (**must always be completed**): \_\_\_\_\_

I am a member of the LCCSA and hereby undertake that I will notify the issuing authority at the address given opposite if (a) the identification card issued is mislaid or lost at any time or (b) there is a change in the practising address or (c) there is any other material change in the information contained in this form, including giving up working as a duty solicitor and that such notification will be given within 14 days of the relevant event and that upon such notification the card holder will return the said card forthwith to the issuer. I further acknowledge that the card remains at all times the property of the issuer and will be returnable if at any time the issuer requires the return of the said card.

Signed: \_\_\_\_\_

Signed by authorising solicitor (**only required if the applicant is not an admitted solicitor**): \_\_\_\_\_

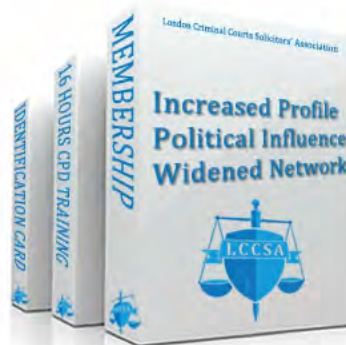
I confirm that the photo above is a true likeness of the applicant. I undertake that I will notify the issuing authority at the address given opposite if the authorised representative is no longer employed by the authorising solicitor or the authorising solicitor's firm and that such notification will be given within 14 days of the relevant event.

Signed: \_\_\_\_\_ Print Name: \_\_\_\_\_

### If you're not already a member, why not join the LCCSA?

The London Criminal Courts Solicitors' Association was founded in 1948 and has a proud history of representing and furthering the interests of lawyers who practice in the criminal courts. Members are prosecutors, defence litigators (solicitors and non-admitted lawyers) and solicitor advocates. Honorary members include Circuit Judges and District Judges. All share the Association's primary objectives: to encourage and maintain the highest standards of advocacy and practice; to participate in discussions on developments in the criminal process; to represent and further the interests of criminal lawyers on any matters which may affect those practising in the criminal courts; and to improve, develop and maintain the education and knowledge of those actively concerned with the criminal courts.

**Solicitors no longer have to pay commercial rates on a legal aid income! Full membership costs just £75 per year. Police Station Representatives and Paralegals are also welcome, at discounted rates**



In accordance with the terms of the Standard Crime Contract July 2010 Specification A 6.56, all staff undertaking police station duty solicitor work must carry an identification card as specified by the Legal Services Commission.

Cards issued by the LCCSA have the holder's photograph digitally imprinted and are renewed annually for added security.

The cost of the card is included in the annual membership subscription. For non-members, an annual fee of £36 is charged.

For full terms and conditions please visit our website at <http://www.lccsa.org.uk>

Please forward the completed application form to the LCCSA's administrator:

**Sara Boxer**  
**LCCSA Administrator**  
**PO Box 72880**  
**London**  
**N2 2EY**

Email: [admin@lccsa.org.uk](mailto:admin@lccsa.org.uk)

Tel: 07974395156