

Dear SRA

A Complaint regarding breach of Rule O (8.3)

I was the appointed duty solicitor at xxxxx Court on xxxx 2015. I witnessed xxxxx of xxxx firm breach regulation xxx by holding him/herself as out as the duty solicitor.

xxxxx approached clients and insert detail

(if applicable – I attach a supporting letter from xxx who also witnessed this breach.)

I have handed a copy of this letter to xxx of xx firm and so they have notice of this complaint. I have also sent a copy of this letter to my professional association the LCCSA.

I look forward to confirmation that appropriate investigations and action will be taken.

Yours etc